

DOVER BOARD OF HEALTH
Regular Meeting via Teleconference
April 12, 2021 6:00 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

After waiting several minutes for attendees to call-in on the teleconference, Trevor Weigle, Health Officer (HO), asked the President, Darlene Kasko, to start the meeting.

President Darlene Kasko called the meeting to order and stated the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, and duly posted and advertised in the Daily Record and the Citizen.

Vice President Alessandra Scarneo called the **ROLL**.

ROLL CALL

| Name | Present | Absent | Excused |
|----------------------------------|----------------|---------------|----------------|
| Darlene Kasko | X | | |
| Alessandra Scarneo | X | | |
| Rosita Scinto | X | | |
| Rhoda Myles | X | | |
| Javier Mauricio Herrera | X | | |
| Janice Anthony, Alternate | X | | |

ALSO PRESENT

| |
|--|
| Trevor Weigle, Health Officer |
| Derrick Webb, Ass't Health Officer |
| Christie Jaime, Health Educator |
| Judith Rugg, Alderman/Liaison (excused) |
| Ary Orama Galloza, Registrar |
| Donald Costanzo, Assistant |

President Kasko entertained a motion to accept the minutes from the January 11, 2021, **combined** reorganization and regular meeting of the Board of Health via teleconference.

A motion to accept the minutes from the January 11, combined Reorganization and Regular Meeting of the Board of Health via teleconference was made by Rhoda Myles and duly seconded by Alessandra Scarneo.

ALL YEAS; NO NAYS.

| Name | Motion | Second | Ayes | Noes | Abstain |
|---------------------------|--------|--------|------|------|---------|
| Darlene Kasko | | | X | | |
| Alessandra Scarneo | | X | X | | |
| Rosita Scinto | | | X | | |
| Rhoda Myles | X | | X | | |
| Javier Mauricio Herrera | | | | | |
| Janice Anthony, Alternate | | | X | | |

President Kasko entertained a motion to accept the minutes from the January 25, 2021, Special Meeting via Teleconference Meeting of the Board of Health.

A motion to accept the minutes from the January 25, 2021, Special Meeting via Teleconference of the Board of Health was made by Rosita Scinto and duly seconded by Janice Anthony.

| Name | Motion | Second | Ayes | Noes | Abstain |
|---------------------------|--------|--------|------|------|---------|
| Darlene Kasko | | | X | | |
| Alessandra Scarneo | | | X | | |
| Rosita Scinto | X | | X | | |
| Rhoda Myles | | | X | | |
| Javier Mauricio Herrera | | | | | |
| Janice Anthony, Alternate | | X | X | | |

CORRESPONDENCE:

1. Cover letter to Trevor Weigle, HO, from Picatinny Arsenal dated 3/18/2021; re: groundwater monitoring report at Picatinny Arsenal.
2. The latest COVID information was provided the board with important, updated COVID information. Copies of written guidance regarding fully vaccinated persons, quarantine timeframes and travel restrictions were mailed to the Board prior to the meeting.

UNFINISHED BUSINESS:

Trevor Weigle, HO, provided the board the following overview of past activities including the latest COVID information:

- The Town of Dover partnered with St. Clares/Prime HealthCare to accommodate Dover residents needing COVID vaccine as appointments become available.
- Food license renewals were processed. Establishments that have not renewed have been notified.
- The health department conducted a fee survey of nearby towns to assess fee charged by Dover relative to other municipalities and to make recommendations to the board to amend fee ordinances deemed appropriate. The report and any ordinance proposals will be brought before the board for deliberation at its June 14th meeting.
- Angela Garces, the health department's new public health nurse, is currently conducting school immunization audits.
- In Dover, at this point in time, there are 2,734 confirmed cases of COVID-19; 74 deaths; and, 2,648 residents released from isolation.

Derrick Webb, Ass't Health Officer, reported the following additional activities:

- The Dover Health Department collaborated with the Dover Housing Authority & Zufall Health Center to provide COVID-19 vaccinations to seniors living at 215 E. Blackwell Street and the Spruce Street senior housing facilities. More than 100 seniors were vaccinated. Maria Tchinchinian, the Executive Director of the Dover Housing Authority, was very helpful coordinating the program.
- The Dover Health Department is currently working with the Morris County O.E.M. to vaccinate homebound Dover seniors. So far, a list of homebound seniors is being established. The Johnson & Johnson vaccine will most likely be administered.
- Mr. Webb met with Dover school officials prior to reopening in-person education to provide COVID related guidance.

NEW BUSINESS:

Trevor Weigle, HO, introduced Christie Jaime, Health Educator, who gave the board a brief overview of a grant project she is currently working on.

- The grant provides outreach to vulnerable populations; primarily the underserved.
- The grant project employs two (2) p/t workers to help administer the grant.

- The project requires the identification of vulnerable populations that are most at risk of getting COVID, as well as identifying community partners, organizations, and resources that can offer assistance and answer questions.

The Health Officer thanked Ms. Jaime for her presentation and completed unfinished business with the following information:

- The health department reopened to the general public on Monday, April 5th. Currently, you can obtain vital records in person.
- Jorge Cintron and Tina Ayala both became “Certified Municipal Registrars” and can now help with the office business of vital records. Jorge Cintron works full-time and spend most of his time out in the field as a sanitation inspector. Tina Ayala works ½ days in the health department providing assistance with department activities.
- The health department will be handling dog and cat licensing responsibilities as requested by administration commencing 2021.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

No members of the board wished to speak.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC:

No members of the general public were present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Rosita Scinto and seconded by Rhoda Myles.

ALL YEAS; NO NAYS.

| Name | Motion | Second | Ayes | Noes | Abstain |
|----------------------------------|---------------|---------------|-------------|-------------|----------------|
| Darlene Kasko | | | X | | |
| Alessandra Scarneo | | | X | | |
| Rosita Scinto | X | | X | | |
| Rhoda Myles | | X | X | | |
| Javier Mauricio Herrera | | | X | | |
| Janice Anthony, Alternate | | | X | | |

MEETING ADJOURNED
6:39 pm